**STTI Theta Epsilon Chapter**

**University of Central Florida**

**College of Nursing**

**October 24, 2016**

**Agenda**

**Convener: Vicki Loerzel**

**Present:** Jayne Willis, Diane Andrews, Salena Tully, Linda Hennig, Kelly Allred

**Absent:** Stephen Heglund, Maureen Covelli, Lisa Kinchen, Donna Breit, Anne Peach, Dawn Turnage

**Recorder:** Patty Geddie

No conference line- **Meeting at the VA. Classroom 3 (room CF106).** Park in the east garage on the 4th floor. The meeting rooms are on the 4th floor. When you come out of the garage, take 2 rights and then pass the auditorium on the left, continue down the hall and the room will be on the left.

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| **Agenda Item/**  **Person Responsible** | **Background/Discussion** | **Action/Outcome**  **responsible Person** |
| **Call to order 5:15PM**  V. Loerzel |  |  |
|  | Chapter Goals   1. Membership growth and involvement 2. Focus of chapter: mentoring 3. Policy and Procedure manual 4. Chapter involvement in the community |  |
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| **Approval of minutes** | * September | Approved with revisions |
|  | **Board member updates/reports** |  |
| **President**  Vicki Loerzel | Board members and voting rights: Options for discussion   * Adhere to the STTI definition of a Board and only those elected officers will vote on issues * Extend the definition to include those who are elected and then appointed to Governance chair and leadership Succession chair * Extend the definition even further and include all members who have been elected.  This would include the chairs and members of leadership succession and Governance.   Discussion consensus included adding the Governance chair and Leadership Secession Chair as voting members of the BOD. Other discussion included keeping the meeting open to all members of the committees, but not make attendance mandatory. Committee members will have to opportunity to have a voice at meetings, but will not vote on issues. The call in line will be available in the future to accommodate those who want to attend, but may not be able to physically.  Meeting attendance   * Discussion, may be rooted in above decision   SEE above  Circle profile pictures   * Please upload picture and profile | Vicki to double check with STTI to see if “chairs” can be part of the voting BOD or if they need to be elevated to “directors” |
| **Treasurer**  Diane Andrews | * Finance report sent out 10/6 * Finance committee reviewing policies | Voted to accept and approved |
| **Leadership Succession**  Dawn Turnage | * No report |  |
| **Governance/**  **Counselor**  Kelly Allred | * Making revisions to by-laws. Submitted changes regarding eligibility not approved by STTI. | Kelly will “unamend” the by-laws and resubmit |
| **Counselor**  Stephen Heglund | * 369 invitees * 50 accepted and paid new members, 2 accepted and unpaid. 27 coming to the ceremony so far. |  |
|  | **Old Business** |  |
| STTI TE Calendar and Policy and Procedure manual | In progress |  |
| Research Day  Maureen | April 11th- location booked. Doubletree by UCF |  |
| Fall/Spring meetings  Joyce | Planning for Spring: Nemours Children’s Hospital June 3, 2017. |  |
| Chapter grants  Vicki | 4 applicants currently under review. Applicants will be notified week of 10/24 |  |
| Awards Donna | No report |  |
| New member Committee Updates  Joyce/Vicki | No report |  |
| Web and media  Joyce | Facebook presence |  |
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| **New Business** | | |
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|  | **Important Dates** |  |
| Board Meeting Schedule | November 8  December 13  January 10  February 14  March 14  May 9  June 13 |  |
| **Other dates** | February 17- STTI Induction 5pm  April 11- Research Day  April 15- Spring Grant Deadline |  |

**Board members:**

**President:** Vicki Loerzel

**Vice President**: Joyce DeGennaro

**Treasurer**: Diane Andrews

**Secretary**: Patty Geddie

**Counselor**: Stephen Heglund

**Counselor**: Kelly Allred

**Leadership Succession Committee**

Dawn Turnage- Chair

Linda Hennig, Anne Peach, Elizabeth Kinchen

**Governance Committee**

Kelly Allred- Chair

Jayne Willis, Selena Tully, Donna Breit